

June 27, 2017 Interagency CTR Board Meeting

Attendees:

Tomy Mollas - DES
Brooke Hamilton – OFM
Holly Gilbert – TRPC
Jerilyn Danielson –
Bill Noble – AGO
Susie Seip – Evergreen State College
Keith Cotton – WSDOT
Amber Nguyen – WSDOT
Jef Lucero – WSDOT
Pam Smith – WSDOT

Keith Cotton – WSDOT is soliciting input from ETCs for demand-management strategies and services that extend beyond the CTR program’s traditional focus. Once WSDOT gets the feedback, they hope to work with the ETCs to develop ways to test the demand-management methods in and around the communities. There is \$250,000 in grant money available.

Some examples:

- Non-work, off-peak and weekend travel.
- Travel to non-traditional CTR worksites (seasonal or shift employees, smaller employers, etc.).
- Event travel (concerts, sports, fairs, festivals, religious services, etc.).

Some considerations:

- How can CTR concepts be applied to other trips in and around your community?
- What options for non-commute trips are you already exploring in your community?
- What innovation(s) or idea(s) would you like to develop and implement?

Tomy Mollas – DES Parking update:

- parking increase goes into effect July 1, 2017.
- 1063 Bldg. will present a parking challenge. They are developing a plan for parking permit distribution. It could be based by seniority or agency FTEs.
- Parking tickets are being issued at Plaza garage.
- There is an RFP out for license plate readers. A system could be deployed by January 2018.

Brooke Hamilton – DES – Modern Work Environment update:

- Mobility / Telework Policies are due 7/1/17.

Amber Nguyen – WSDOT - New contract and ORCA cards:

- The operating budget provides free ORCA cards to all employees (upon request) whose official duty station is in King County.
- Approx. 8000 employees are eligible
- Administration of the program was not funded.

- WSDOT has been asked to administer the program with current employee resources. WSDOT has asked for additional FTEs.
- Without an additional FTE or FTEs. WSDOT will administer a bare bones program.
- The implementation date in the budget was 7/1/17. That is impossible to meet due to the late budget agreement. It is estimated that 5000 employees will request cards.
- WSDOT is developing program administration policies.
- WSDOT is developing a plan for marketing, communication and distribution.

New Business:

Proposal to update the Joint Comprehensive Plan – ideally it would be a recommendation/framework to agencies that show what a CTR program can look like. The group needs to determine what we want to accomplish:

- Roadmap for agencies.
- Framework for developing or expanding agency programs.
- Can it mirror the Modern Work Environment EO 16-07?
- Provide information regarding aspects of agencies CTR program.
- Incentive and subsidy funding source ideas for agencies.

Amber will provide RCWs and Bylaws to entire group prior to the next meeting.

Jef – Would like to see the group provide better interagency coordination for ETCs. Arming the ETCs with information and policy guidance.

Brooke- there is a draft EO on greenhouse gas emissions. It is not completed but will have a section on CTR.

Tomy – July 13 is the CTR meeting at the 1063 building for agency leadership and ETCs that are moving to that building starting in November

Updates and roundtable discussions will be moved to the end of the agenda.

Pam and Amber will update the website and remove the glaring errors and dated information.

Action items – Review RCW and Bylaws. Consider what you would like to accomplish as a group in the next four months.

Amber will send out the next meeting date.